**AGENDA**

**LRRHAA COMMITTEE MEETING** – **Monday, 12 October 2020 - 19:00**

 **On Zoom**

 1. Apologies

 2. Minutes of the meeting held 24 August 2020

 3. Matters arising

* Gate lock maintenance update
* Status of tree removal plot 4B
* Rubbish disposal
* Distribution of Kier water butts
* WhatsApp group update
* Wildlife area update
* Special request from Plot 92 (***see covering email to this agenda****)*

 4. AGM – Tues Nov 3rd

* Format & timing – committee reports, members’ input, voting procedure
* Document preparation and distributions
* Committee’s recommendations on amendments (page two of this Agenda)
* Committee nominee forms

 5. Finance Report (AH)

* 2020-21 budget and rent recommendation for AGM
* Rent payments to date
* Day for on-site rent collection needed?

 6. Lettings Report (PW)

 7. Working Party - tasks for 17 October

* Update community whiteboard
* Clear plot 57 and others
* Finish laying new pond lining for wildlife area
* Put up 'no parking' signs to protect manholes
* Finish levelling aggregate at car park

 8. O&DFAA Update & Lease (IM & NvH)

 9. Shop Matters

**AOB -** Formal thanks sent to Kier and Feltham?

**Next Committee Meeting: Mon, Oct 26th**

**Next Working Party:**  **Sat, Oct 17th** (14:00 - 16:30)

**AGM: Tues, Nov 3rd**