

MINUTES OF LRRHAA COMMITTEE MEETING: Monday 4 February 2019

7:30pm • Rose Hill Community Centre

Those in Attendance:

Jon Piggott	Co-Chair
Catherine Gibb	Trustee
Paul Wavell	Lettings Secretary
Lorin Watt	Secretary
Garth Bottomley	Committee Member
Colin Cavey	Committee Member
Khimding Devendra	Committee Member
Theresa Gurl	Committee Member
Ian Matten	Committee Member
Terry Kirkby	Member

1. **Apologies:** Arnold Harpin, Nicholas van Hear

2. **Minutes** of the meeting held December 10th, 2018 were read, agreed and signed off by Jon Piggott.

3. **Matters arising**

- PW explained that information collected from new members is passed to the Treasurer, who acting also as Data Controller, maintains the **mailing/emailing lists**. ⇒ JP to query status and availability of addresses for upcoming newsletter distribution and working party e-alerts.
- Three new **water butts** are needed. JP may be able to source one second-hand. ⇒ IM to arrange purchase.
- The bulk of **chipping deliveries** in future will be made at the top of the allotments near the wildlife area. ⇒ LW to ask New Leaf to be sure the chippings are left clear of roadways.
- **Refund on the key handed in** to GB has been sorted.
- A site for a new **shed on plot 33** has been approved.
- PW advises the allottee of **plot 52** does intend to maintain and cultivate the site this year.
- '**At a glance**' accounts summary for 2017-18. ⇒ JP to query.

4. **Finance Report** - AH sent notice in his absence that all rent cheques received have been paid in and that he will advise re any unpaid rents in the next week. In his third incarnation as Water Warden, Arnold has checked the meter and detected no leakage.

5. **Lettings Report.** 4B, 6A & B, 38D, 10C have recently been let. Still available are 10D and 80B. Part of 87 will be available in future. 91 is overgrown. JP reviewed eviction procedures as described in the constitution. ⇒ LW to send sample letters from file to co-chairs and WB. It was agreed the site should be surveyed prior to the growing season in the hope that problems might be addressed early and plots re-let more quickly.

6. **February Newsletter (WB, NvH & LW).** Contents for the newsletter to be distributed in early March were briefly discussed. Additional suggestions for newsletter items can be sent to lrrhaasecretary@gmail.com.

7. **Working Party March 17th and Skip hire.** Tasks will include clearing vacated plots and cutting back brambles on the Abberbury Road side. Terry K offered to strim plot 91. CC suggested deferring skip hire until April whilst he investigates a cheaper alternative for metal collection.
8. **Opening of the Container/Shop – March 17th, 2019.** The shop is somewhat short-handed. Recruits for the occasional Sunday morning are requested to contact Jon on jonpi2011@gmail.com.
⇒ **LW** to prepare container rota.
9. **Oxford & District Federation of Allotment Associations.** JP attended the ODFAA January meeting. He reported a number of administrative changes related to the **expiration of leases** in 2019. Apart from **higher rental and insurance charges in 2020**, we may need to increase the budget for unforeseeable contingencies, as LRRHAA will be responsible for everything on our site apart from trees. A very **small amount of grant money** may be available for water catchment from last year's budget. In connection with the **ODFAA Centenary**, a publication is in preparation and a five-category **plot competition** planned. **Twin-city visitors from Grenoble** may come to our site during their visit to Oxford 29th April – 5th May. Further details and ODFAA updates will be provided to our members as available.
⇒ **JP** to provide updated summary for newsletter.
10. **Rose Hill Community Centre news.** Alan Foulkes of the Communities Team is keen to encourage communication with local organisations and has been sending us information on planned events. Notices received from RHCC that may be of interest to members will be posted on site. We discussed ways of enhancing our profile in the local community. Terry K suggested contributing an article to the Rose Hill Tenants' Association April newsletter.
⇒ **NVH** to write note for RHTA newsletter. **CG** to contact the new Councillor for Rose Hill and Iffley, Shaista Aziz. **LW** to post a note about our site at RHCC.

AOB

- IM advised that bricks, cement and concrete have been brought in and dumped on site. The Committee asks anyone who sees prohibited activity to tell a Committee member or email lrrhaasecretary@gmail.com.

Next Committee Meeting: April 1st

Next Working Party: March 17th