**MINUTES OF LRRHAA COMMITTEE MEETING on Monday, 10 December 2018,**

**19:30 Rose Hill Community Centre**

Those in Attendance

Nick Van Hear Co-Chairman

Jon Piggott Co-Chairman

William Beinart Trustee

Garth Bottomley Committee Member

Ian Matten Committee Member

Colin Cavey Committee Member

Lorin Watt Secretary

 1. **Apologies:** Cathy Gibbs, Paul Wavell

2. **Minutes** of the meeting held on 29 October were read, agreed and signed off by Nick Van Hear.

3. **Matters arising** **from the Committee Meeting of October 29th**

* NvH audited the 2017/18 accounts.
* Colin Sharp and NvH have dismantled the dilapidated shed.
* CC and IM have cleared a great deal of rubbish, but it was agreed that a skip is still needed, preferably prior to the next Working Party. CC is chasing a scrap metal merchant; LW is checking with AH re skip hire.

4. **Matters arising from the AGM** **of November 6th**

* A shop report will be available before this calendar year-end.
* A summary form of accounts as an at-a-glance update for members has been requested.
* How to manage data, mailings and e-mailings in 2019 will be further discussed at the next Committee Meeting; input is needed from the Treasurer and Lettings Secretary.
* Tuesday, November 12, 2019 is the date proposed for the next AGM.

5. **Finance Report** deferred to the next meeting as AH was not present.

6. L**ettings Report.** Two half plots have recently been let. Currently we have three quarter plots and one whole plot available.

 7. **Working Party of Nov 18th** poorly attended due to lack of notice. It was suggested we

 reinstate email alerts.

 8. **Calendar for 2019**. Dates for Committee Meetings and Working Parties are listed at the

foot of these notes. A Summer Party date will be chosen at the April 1st Committee Meeting. LW to contact Pearl B re this planning session.

9. **Eviction Procedures**. JP, WB and NvH will review current procedures. LW will

send them copies of current rules and standards, letter templates and Constitutional requirements.

10. **Newsletters.** WB, NvH and LW to coordinate newsletters in 2019.

11. **AOB**

* MI, who manages the website, has agreed to be co-opted onto the committee.
* We hope to participate in 2019 events organised by Rose Hill Community Centre.
* Purchase of three new water butts to be queried. (PW/AH)
* Chippings deliveries have blocked road and pathways. LW to find out whom to contact.
* GB has a key to return and deposit to recover. (PW/AH)
* An unauthorised shed on plot 33 needs checking. (NvH)
* Plot queries: re-marking the boundary of 23 and the uncultivated plot on the road-side by 52. CC can advise.
* A few members advise rent cheques have not yet cleared. LW to query this and also to check whether we are up-to-date with RHCC room fees.
* No news yet from OD&FAA re 2019.

 **2019 LRRHAA Calendar**

 **Committee Meetings:** Feb 4, Apr 1, Jun 3, Aug 5, Sept 23, Oct 28, Nov 4, Dec 2

 **Working Parties:** Mar 17, Apr 14, Jun 16, Aug 18, Sep 15, Oct 20, Nov 17

 **AGM:** Tuesday 12 November 2019

 **Summer Party:** TBA in April

 **ALSO IN JANUARY 2019:**

Sat 6th 10:30 – 13:30 Pennard’s Potato Fair, West Oxford Community Centre

 Sat 19th 11:00 – 15:00 Rose Hill Community Centre’s 3rd Birthday