**MINUTES OF LRRHAA COMMITTEE MEETING on Monday, 29 October 2018**

**Rose Hill Community Centre**

Those in Attendance

Jon Piggott Trustee

William Beinart Trustee

Arnold Harpin Treasurer

Khimding Devendra Committee Member

Ian Matten Committee Member

Theresa Gurl Committee Member

Colin Cavey Committee Member

Nick Van Hear Committee Member (Chair)

 1. **Apologies:** Lorin Watt, Paul Wavell

2. **Minutes** of the meeting held on 24 September, 2018 were read, agreed and signed off by Nick Van Hear.

3. Actions from previous meeting

* + - Site description sent to Association - received with enthusiasm
		- Water has been turned off
		- Hedge has been cut by the council, although there was an accident when a bicycle wheel went through the wind screen of the tractor
		- Rent invoices and AGM papers were sent out
		- Working party (21 October) despite a poor turnout the tree on David Penwardens plot was cleared and all material was burnt.

4. **Treasurer's Report:** Water cost for the year amounted to £1400 this was £600 over our budgeted figure. Due to the allocated tree surgery budget not likely to be used it means the association is going to be £465 in deficit.

 It was proposed that the rent next year needs to be increased by £2 per full plot and that £270 is taken from the uncommitted surplus to offset the deficit.

 Arnold will provide details at the AGM and put the case for the rent increase

 A note of thanks to Arnold for all the work with the accounts and rent demands.

 In advance of the AGM Nick and Jon agreed to sample audit the accounts in accordance with the constitution.

 5. **AGM Papers** & **Forms**. The list of nominations for the AGM was discussed these are:

**Trustees**

William Beinart

Jon Piggott

Cathy Gibb

**Treasurer**

Arnold Harpin

**Chair (s)**

Nick Van Hear

Jon Piggott

(Nick and Jon agreed to act as co-chairs on the basis that they would only do so if they did it jointly, this was agreed by the committee)

**Secretary**

Lorin Watt

**Letting Secretary**

Paul Wavell

**Committee Members**

Ian Matten

Colin Cavey

Theresa Gurl

Devendra Khimding

 There was a discussion amongst the committee as to whether the AGM should be delayed because the timescales stated in the constitution had not been fully met, it was agreed that it was better to continue

 The agenda for the AGM was agreed

 Jon will pull together a list of possible constitution changes to be discussed at the AGM although it was recognised that these changes cannot be formally adopted in the constitution until the 2019 AGM

 6. **Matters arising:**

1. Accumulation of rubbish, Colin Cavey agreed to contact the scrap metal merchant to come and take away any metal. Once this is done we will review if a skip is going to be needed
2. OCC are coming on Friday to carryout tree works, Nick is going to be available to let them in
3. Road ways are to be closed off on 10 November - Mr Khimding agreed to get help to do this. Nick will put up signs and contact the manure delivery man in advance of the roads being closed
4. Dilapidated shed needs to be dismantled, Mr Khimding also offered to do this on the 10 November
5. The committee formally approved MI taking over the role of LRRHAA web administrator from Colin Sharp

 7. **AOB** None

Next meetings: Monday 10 December, 19:30 Rose Hill Community Centre

Working parties: Sunday 18 November 10:30 – 13:00