**MINUTES OF LRRHAA COMMITTEE MEETING on Monday, December 12th, 2016 at 7:30pm at the Community Centre**

Those in Attendance

Colin Sharp Chair

Ian Matten President and Trustee

Phil Hart Committee Member

Colin Cavey Committee member

Theresa Gurl Committee member

Arnold Harpin Treasurer

Lorin Watt Secretary

The Chair welcomed Theresa to her first Committee meeting and thanked her for standing to become a Committee member.

1. **Apologies**: Andrew Benfield (Trustee), Paul Wavell (Lettings Secretary), Devendra Khimding (Committee Member), Nick van Hear (Committee Member)
2. **Minutes** of the meeting held on November 1st, 2016 were read and agreed.
3. **Matters Arising**:

a. The new, metal LRRHAA sign has now been collected and will be mounted on the

 gate.

 b. With no word from the OCC as to when the asbestos shed on Plot 9 will be

 removed, the Chair is in fresh pursuit.

 c. Phil presented his work-in-progress on a master map of LRRHAA plots.

1. **Treasurer Update.** Andrew Benfield and Terry Pike managed to overhaul and renovate the mower at the modest sum of £150, which will come out of capital replacement. Audits of the 2016 accounts are pending.

**5. Matters Arising from the AGM.**

a. The Chair proposed volunteers from the Committee and a handful of other

Association members man a roster for loaning machinery from the container

 for 2-3 hours on Saturdays and Sunday from Spring 2017. Volunteers will be

 sought early in the New Year.

 b. Local allotment societies have no commonly-agreed Senior Discount.

 The Committee decided to maintain LRRHAA’s current 5%. A 25% discount

 as proposed at the AGM would lead to a drop in income of about £150 and would

 thus be unsustainable with a hike of at least £1 in rent.

**6. Waiting List.** In absentia, Paul advised there are potential renters for the

 three quarter plots currently available.

7. **Water Project Update.** Phil reported that new pipe has been lain between

 the mains and the shop thanks to the last two working parties. He also

 recommended buying pre-cast concrete rings for the three manholes to follow. Taps

 will be inspected prior to installation of the manholes. In related thoughts re water

 conservation, it was suggested that perhaps two butts could be placed at some taps

 and short lengths of hosing be attached to taps to direct flow into the butts.

8. **2017 Working Parties:** The following dates were proposed:

 12 Mar, 2 Apr, 21 Jun, 20 Aug, 24 Sep, 22 Oct, 19 Nov

9. **2017 Committee Meetings** will be 23 Jan, 6 Mar, 24 Apr, 19 Jun,

 4 Sep, 25 Sep (AGM management), 31 Oct (AGM management),

 7 Nov (AGM) & 11 Dec

10. **2017 Party** will be 3 Sep

**AOB:**

* In the course of surveying the allotments for a master list, Phil noted that 21 sheds and three other structures lack water catchment. The committee decided to write to the members responsible advising there will be a £10 penalty charge attached to next year’s rent unless facilities are in place by April 1st. .
* Phil suggested Paul walk around with him to check the paths he has identified as needing attention and a small number of plots under little or no cultivation.
* Phil is drawing up lists of maintenance tasks that might be assigned to small

groups of members in the spring.

* Arnold will check the non-functioning electrics in the loo.

After wishing the Committee a very happy Christmas, the chair reminded them the date of the next meeting would be **23 January 2017** in the Community Centre.